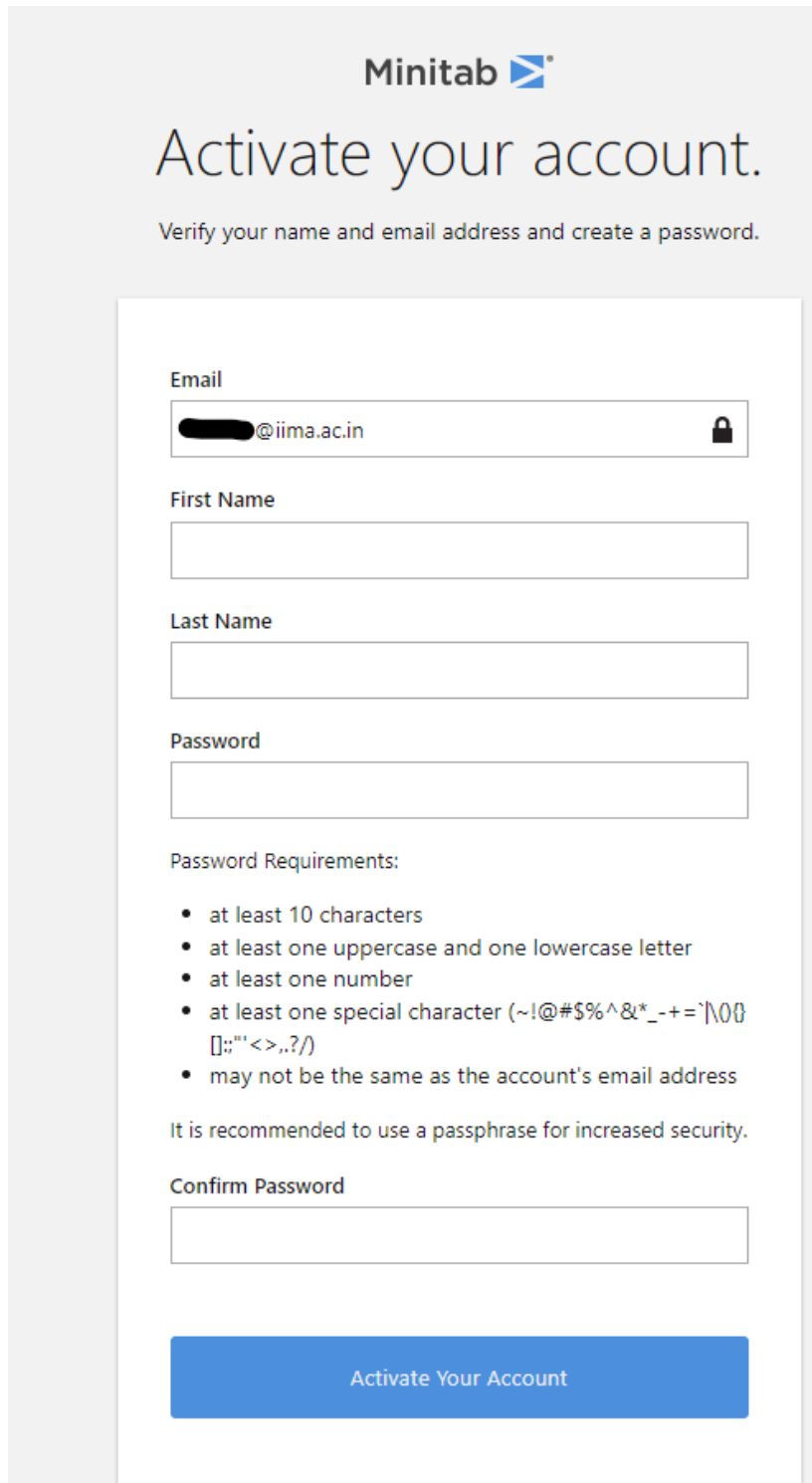



## **SOP to Access Minitab Statistical Software Subscription**

### Step 1 – Activation of your Minitab Account

- You will receive activation email on your IIMA email ID from [websupport@minitab.com](mailto:websupport@minitab.com), click on activation link, you will be redirected to below page -



Minitab 

## Activate your account.

Verify your name and email address and create a password.

Email

First Name

Last Name

Password

Password Requirements:

- at least 10 characters
- at least one uppercase and one lowercase letter
- at least one number
- at least one special character (~!@#\$\$%^&\*\_-+=`|\0{} []:"'<>.,?/)
- may not be the same as the account's email address

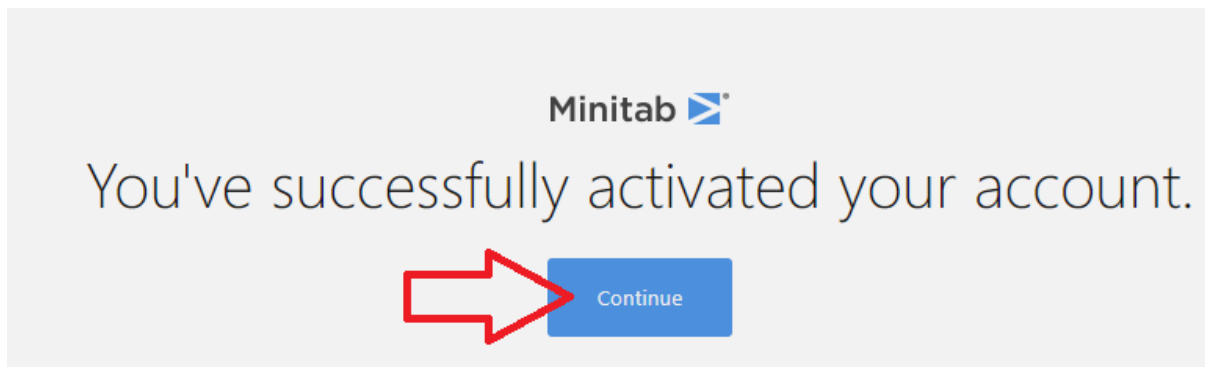
It is recommended to use a passphrase for increased security.

Confirm Password

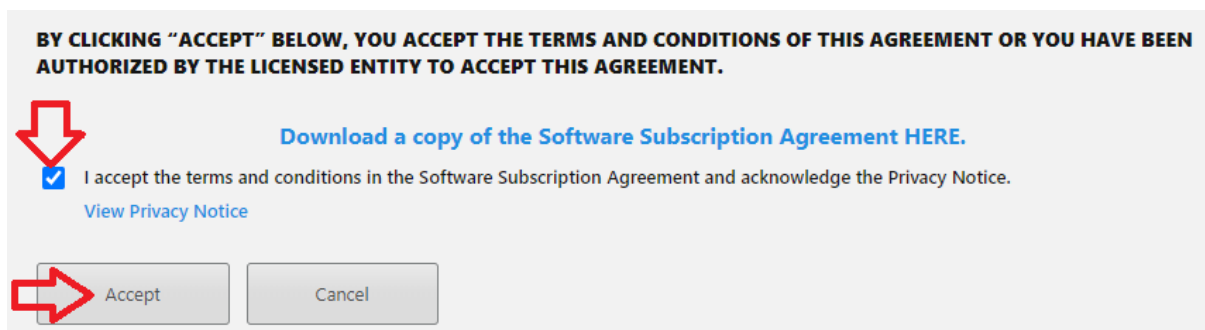
[Activate Your Account](#)

- Fill up the details and click on “Activate your Account” button.

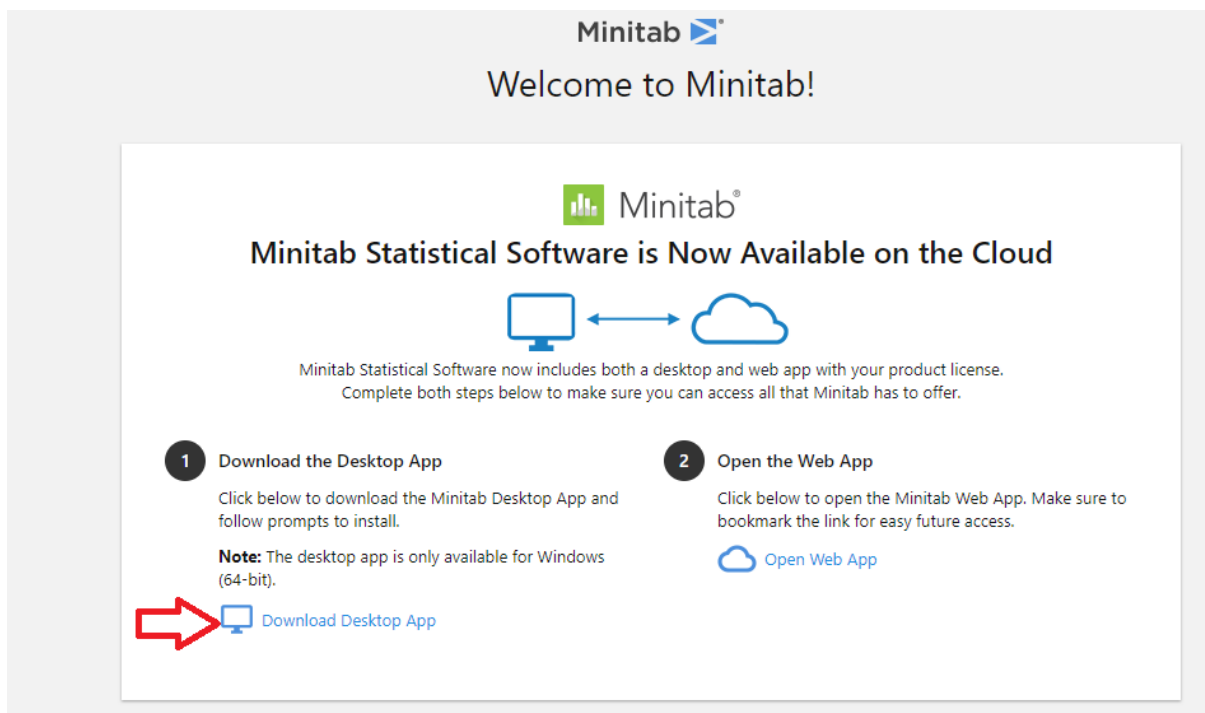
- Click “Continue”.



- Scroll down and accept license agreement on next page.



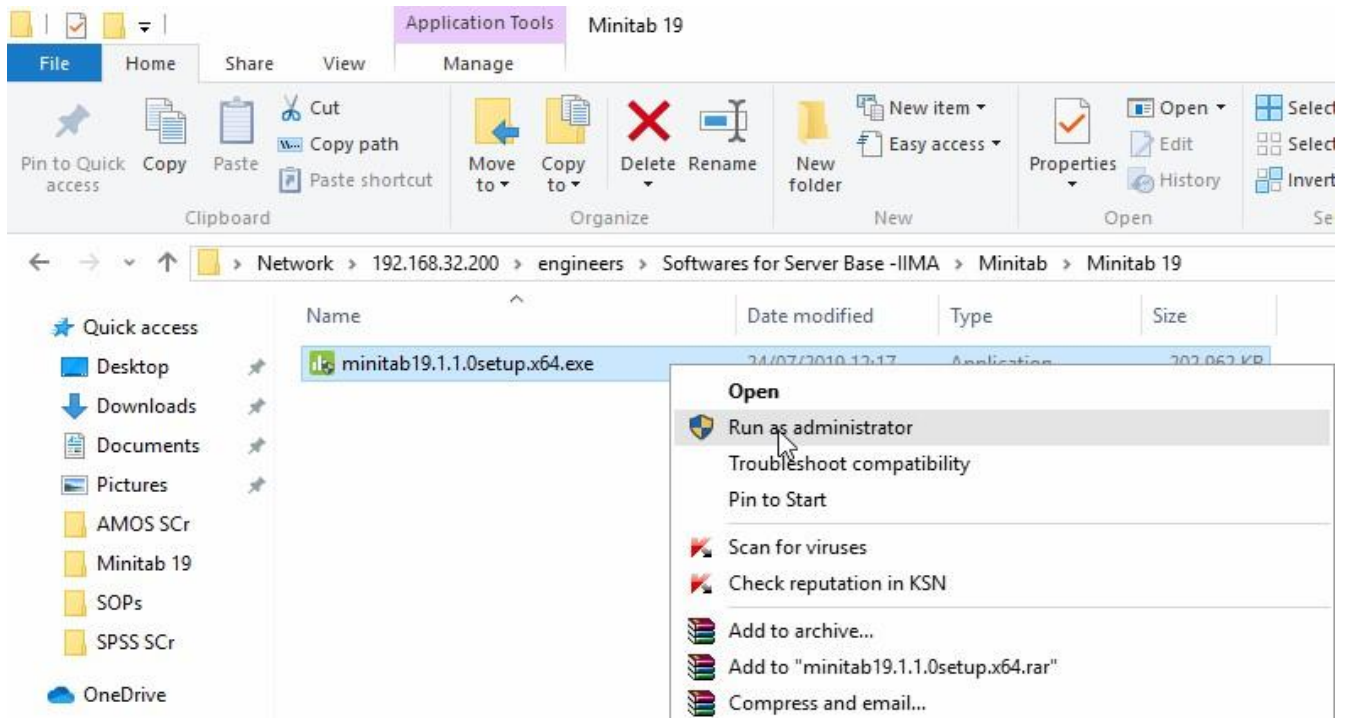
- Click on “Download Desktop App” to download the software for your PC.



- If you are Mac user, then you can access the Minitab by clicking on “Open Web App” option or by visiting <https://app.minitab.com/>.

## Step 2 – Installation of Minitab Software in your PC

- Right Click on downloaded Minitab setup File and Click “Run as administrator”.



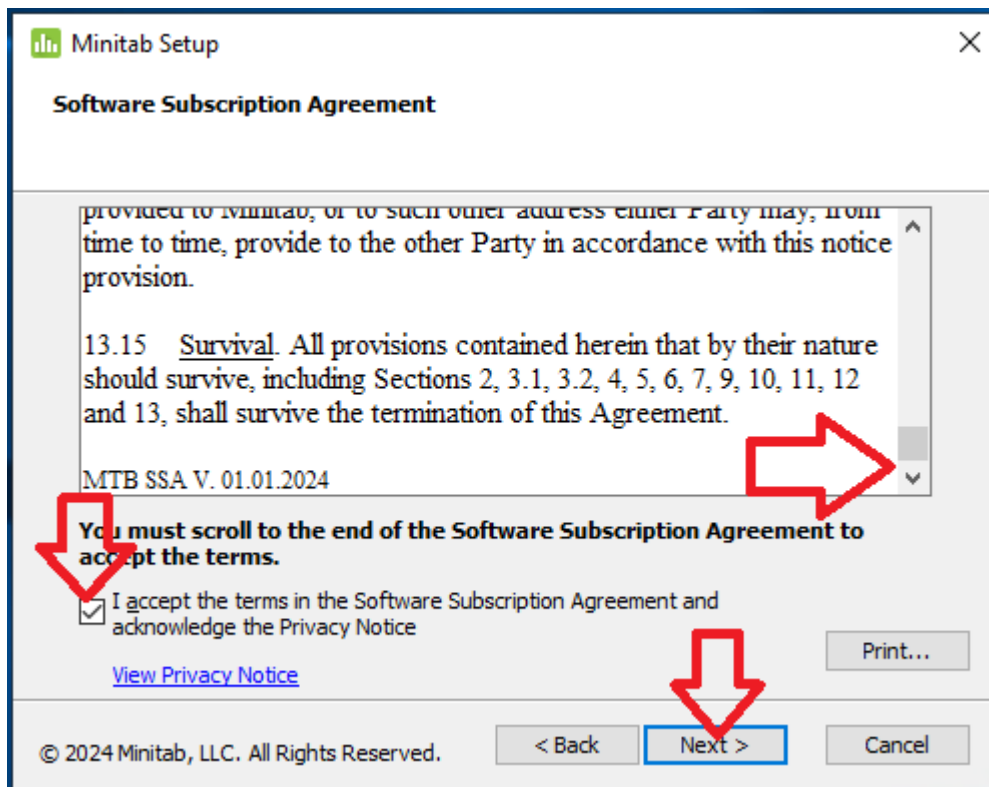
- Click “Next”.



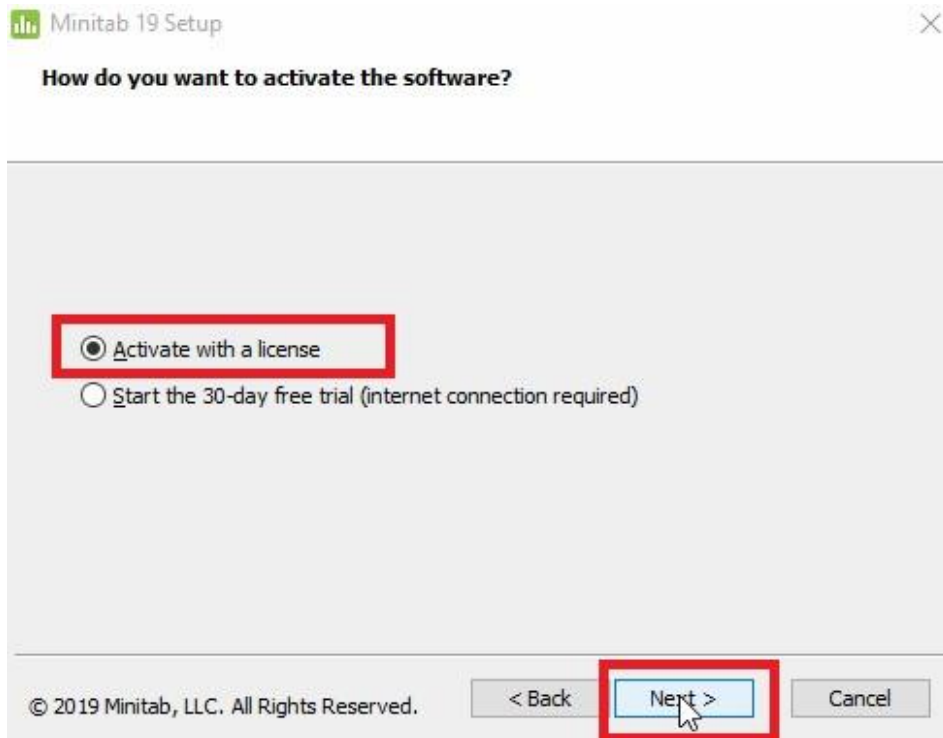
- Click “Next”.



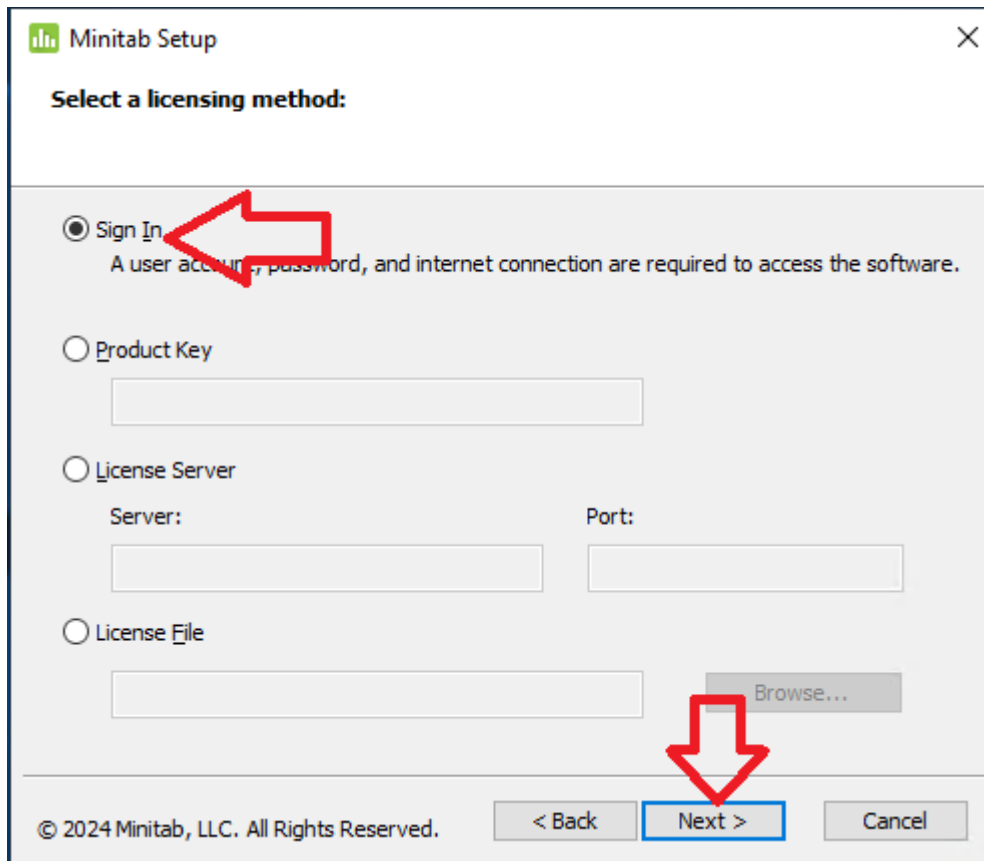
- Scroll down to bottom, accept the license agreement, click “Next”.



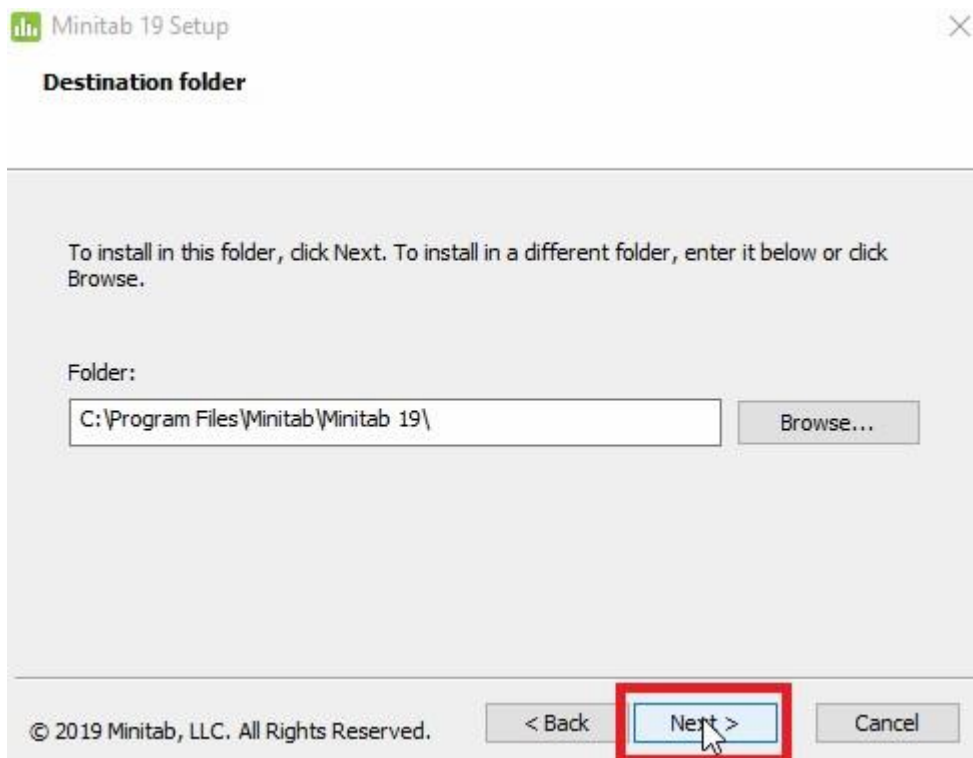
- Select “Activate with a license” option and click "Next".



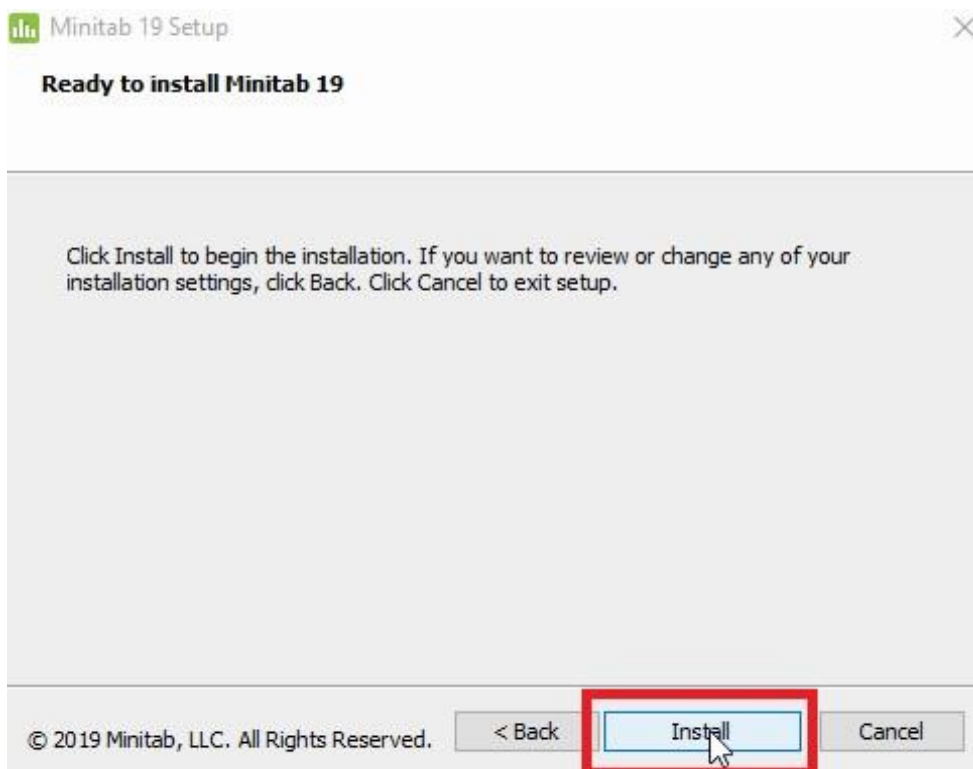
- Select "Sign In" and click "Next".



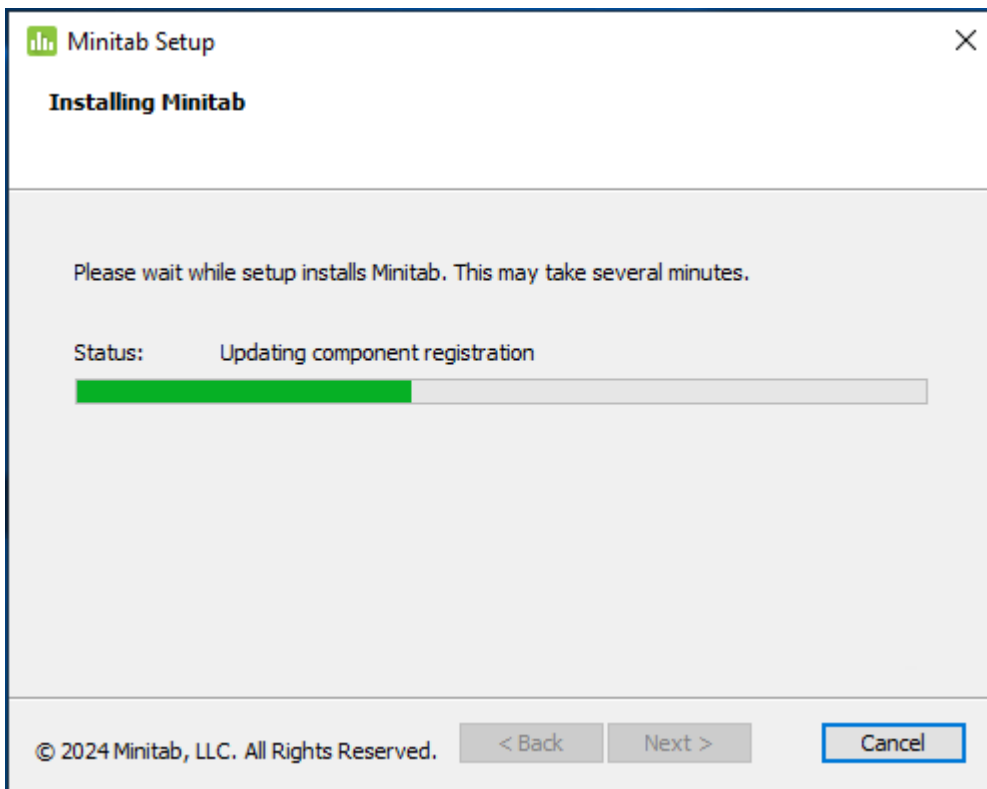
- Click “Next”.



- Click “Install”.



- Wait for installation to complete.

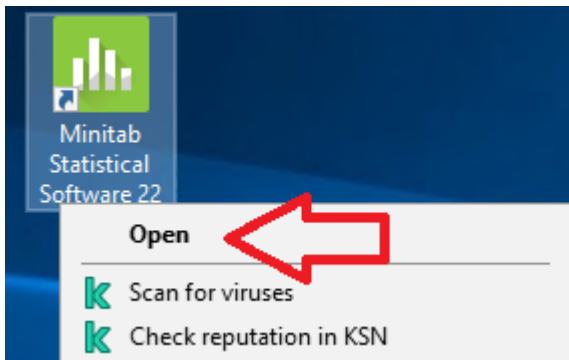


- Click "Finish".

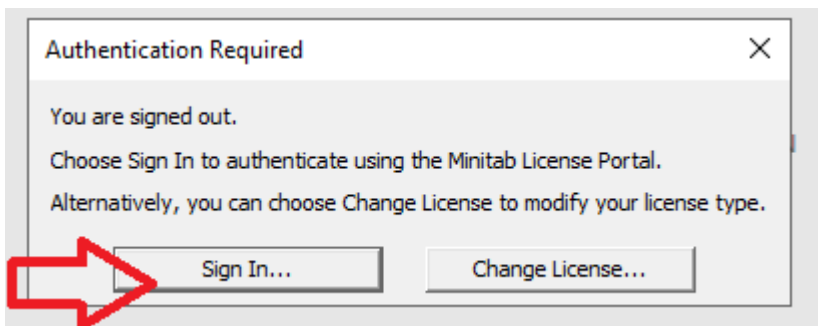


### Step 3 – Accessing Minitab from your PC

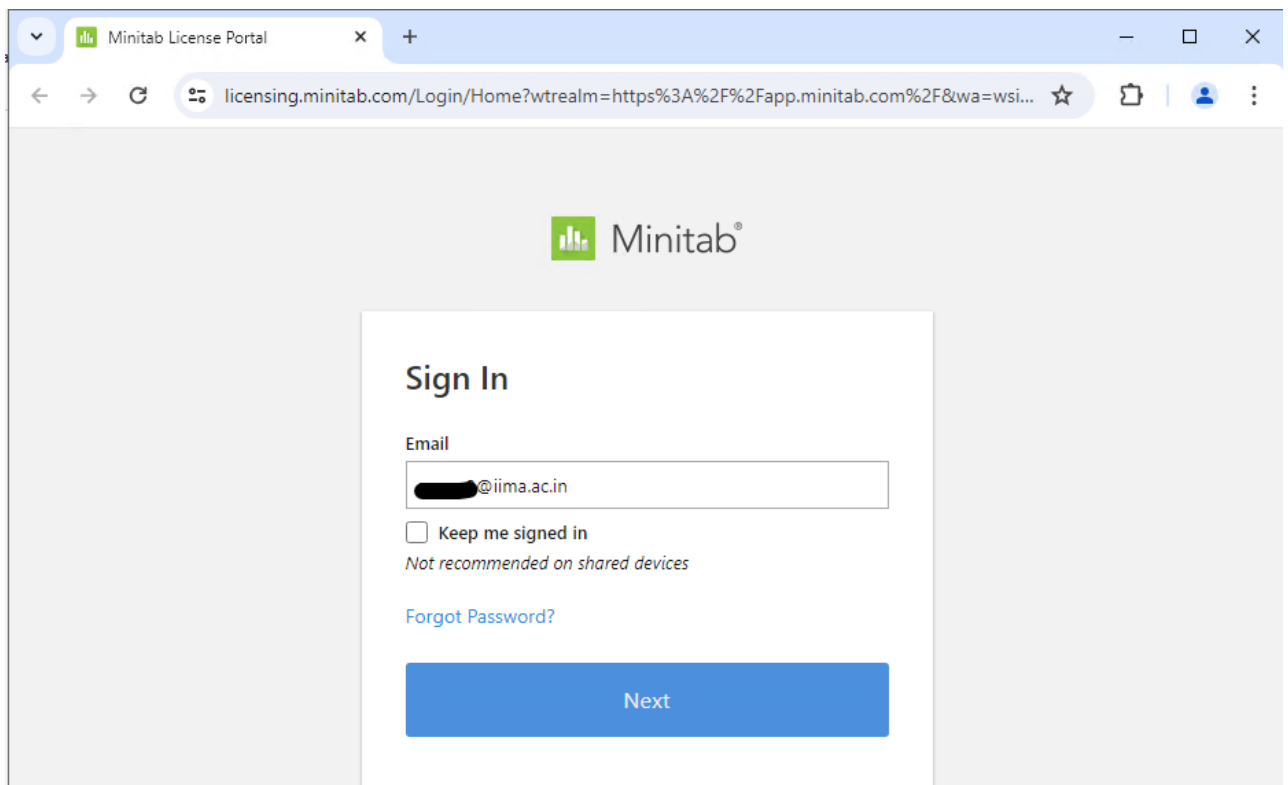
- Open Minitab from Desktop Icon.

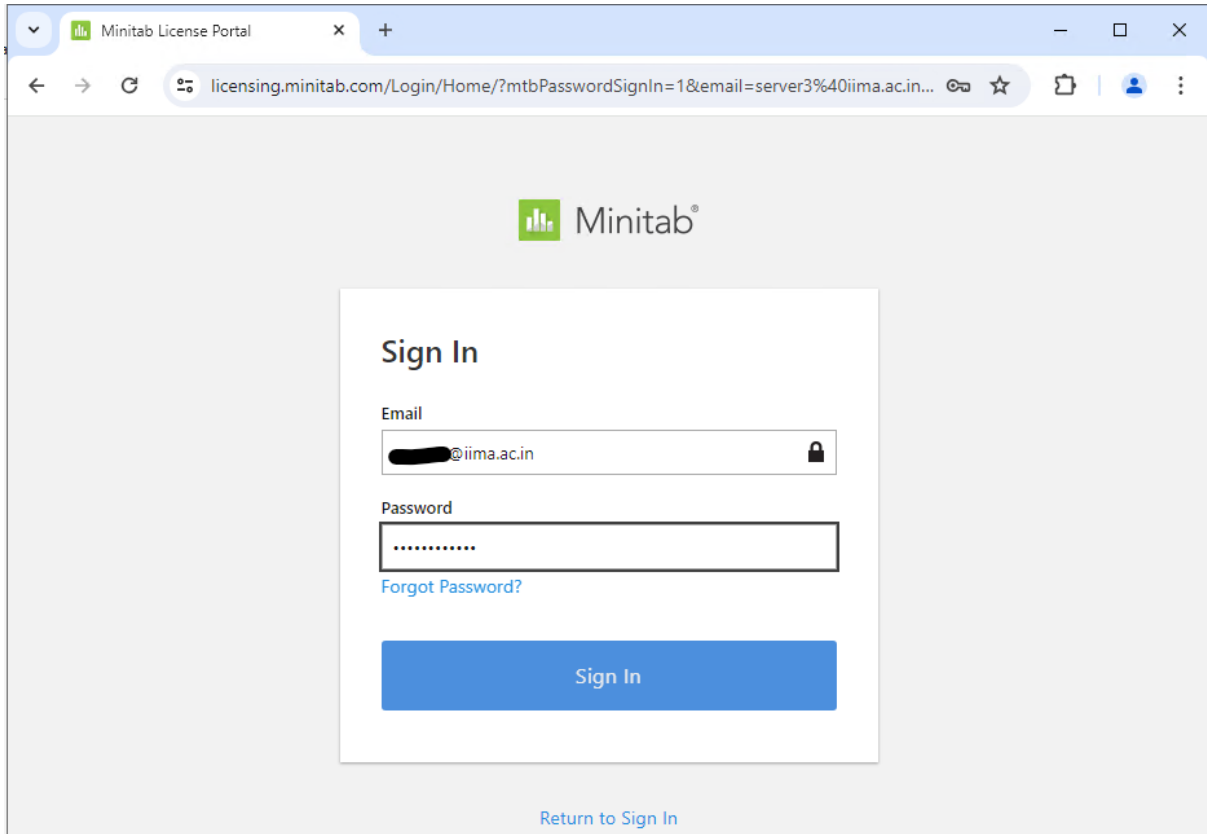


- Click on “Sign In”

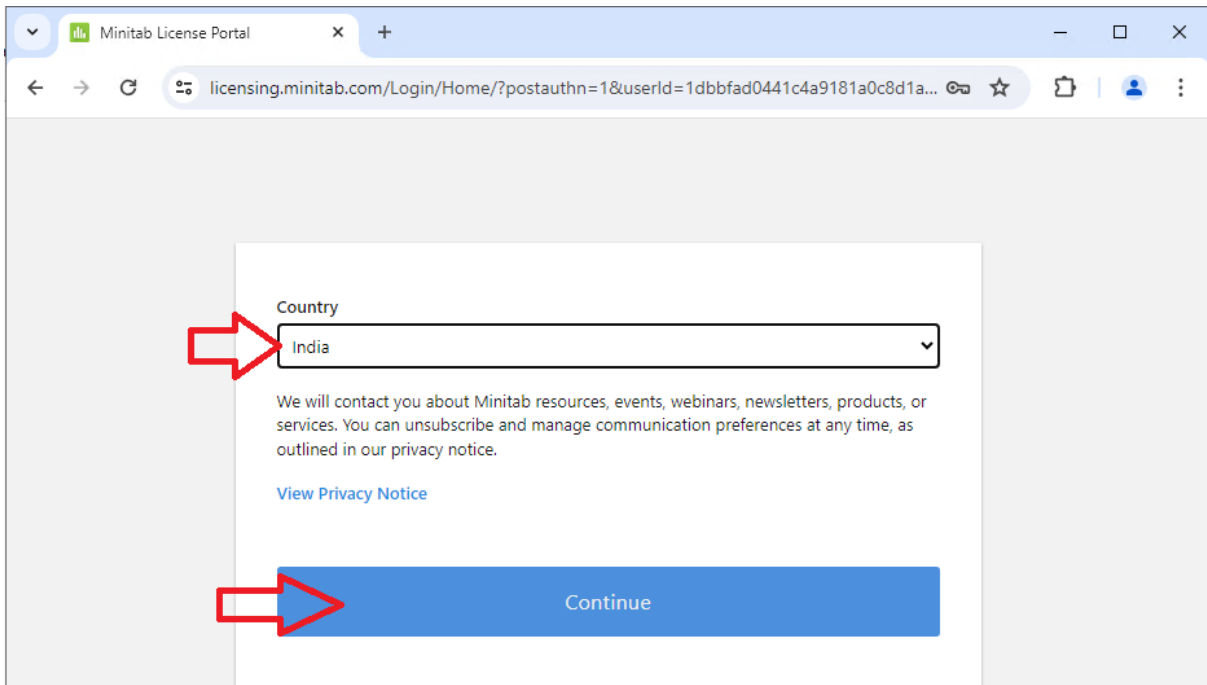


- You will be redirected to a login webpage in browser. Enter email address and password that you have created in Step – 1.

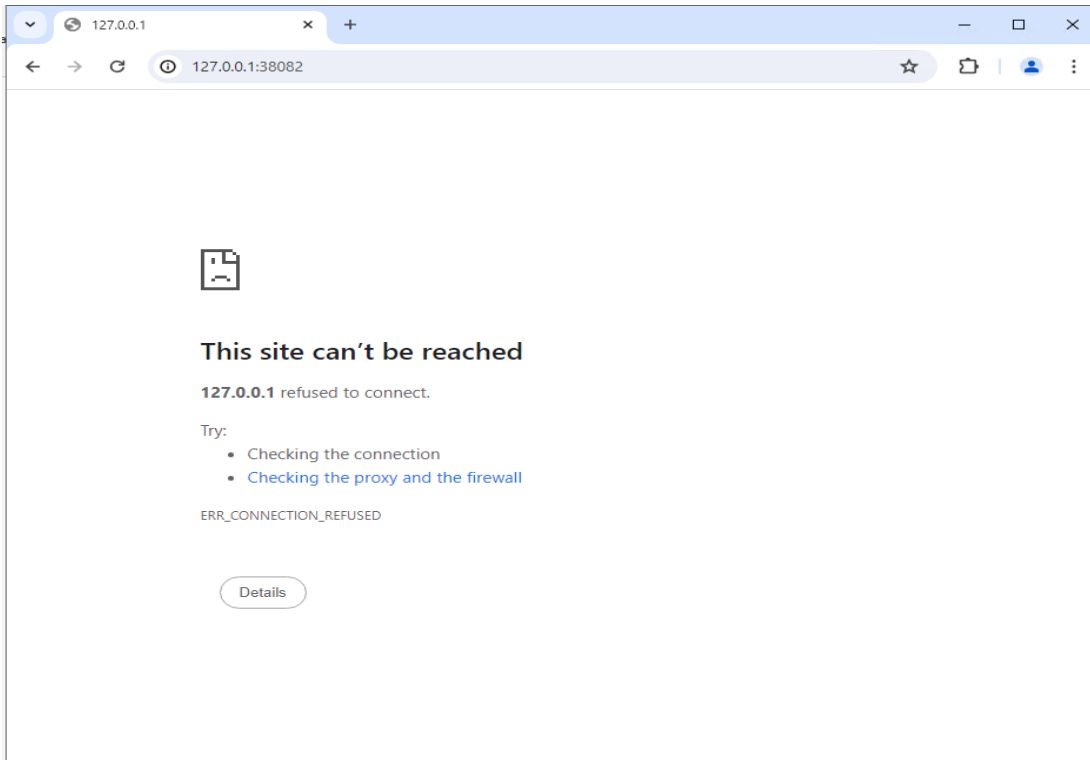




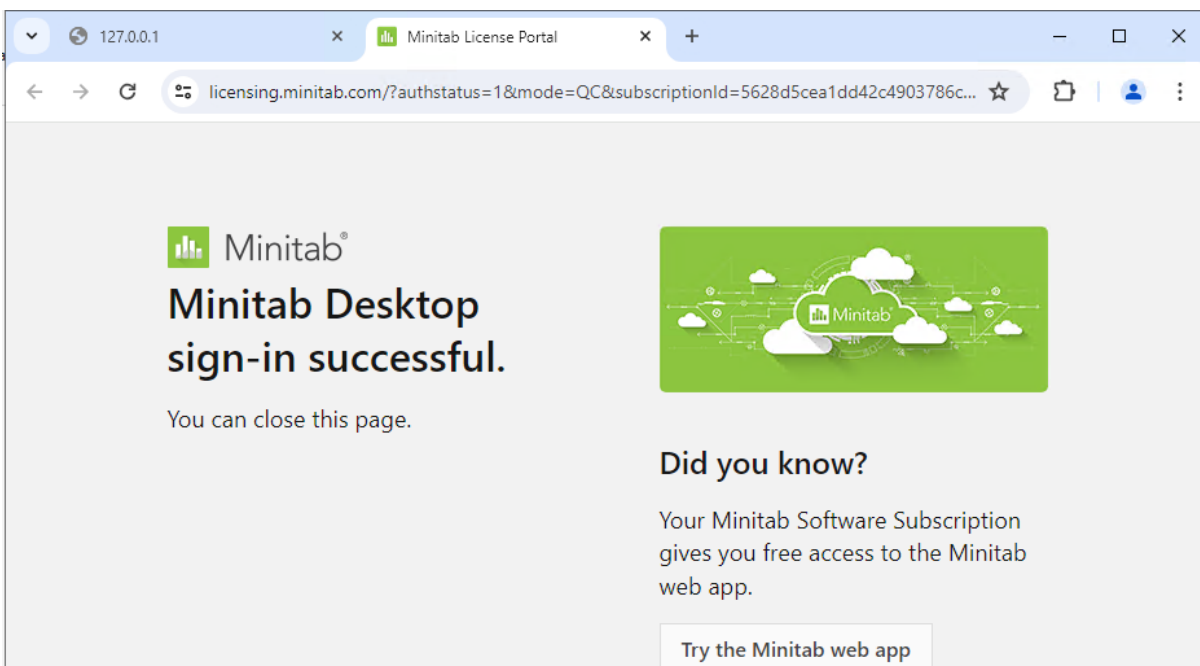
- Select country as “India” and click on “Continue”.



- If you are receiving error page, then close the Minitab and perform the sign in process again.



- If you are successfully signed-in, then you can close the browser and continue to Minitab software.



\*\*\*\*\*End of Document\*\*\*\*\*